



**ISO/TC 178 Plenary & WG Meetings
October 9th to 13th, 2017 in New Delhi (India)**

To,

All members of ISO/TC 178 and its working groups

MEETING NOTICE

28th Plenary & WG Meetings of ISO/TC 178 'Lifts, escalators and moving walks'

Dear member,

We are glad to announce that the 28th meeting of ISO/TC 178 together and working groups is being convened from: Monday, October 9, 2017 to Friday, October 13 2017.

Location of Meeting:

India Habitat Centre

Lodhi Road,

Near Airforce Bal Bharati School,

New Delhi, Delhi 110003

<http://www.indiahabitat.org/>



Meeting coordinator : Ms. Meghna Mudgal
Electrotechnical Department,
Bureau of Indian Standards,
Bahadur Shah Zafar marg,
New Delhi - 110002
E-mail: eetd@bis.gov.in
Tel. Office: +91 11 23231192

Please find attached location of India Habitat Center and the schedule of the meetings. Member's representatives are kindly requested to make their own travel and hotel booking arrangements directly. For the hotel booking, please see the attached accommodation information.

Looking forward to meeting you at India Habitat Center, India.

Yours Sincerely,

Rajeev Sharma,
Head (Electrotechnical Department)
Bureau of Indian Standards



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Schedule

ISO TC 178 Plenary Meeting

- **October 12th and 13th, 2017** - Tamarind Conference Hall (India Habitat Centre)

Parallel meetings

- ISO/TC178/**WG4**: Monday **9th to** Tuesday **10th** (morning only) **October 2017**
- Magnolia Conference Hall (India Habitat Centre)
- ISO/TC178/**WG5**: Monday **9th to** Wednesday **11th October 2017**
- Maple Conference Hall (India Habitat Centre)
- ISO/TC178/**WG6**: Tuesday **10th** (afternoon only) **to** Wednesday **11th October 2017**
- Magnolia Conference Hall (India Habitat Centre)

Farewell Dinner : 12 October 2017 (Silver Oak Lawn - India Habitat Center)

Registration

Please note that for **registration to plenary meetings and WG meetings**, ISO has developed a new tool that you can access by the following link

- *Registration by registration forms as in the past is no longer allowed.*

<https://sd.iso.org/meetings/my>

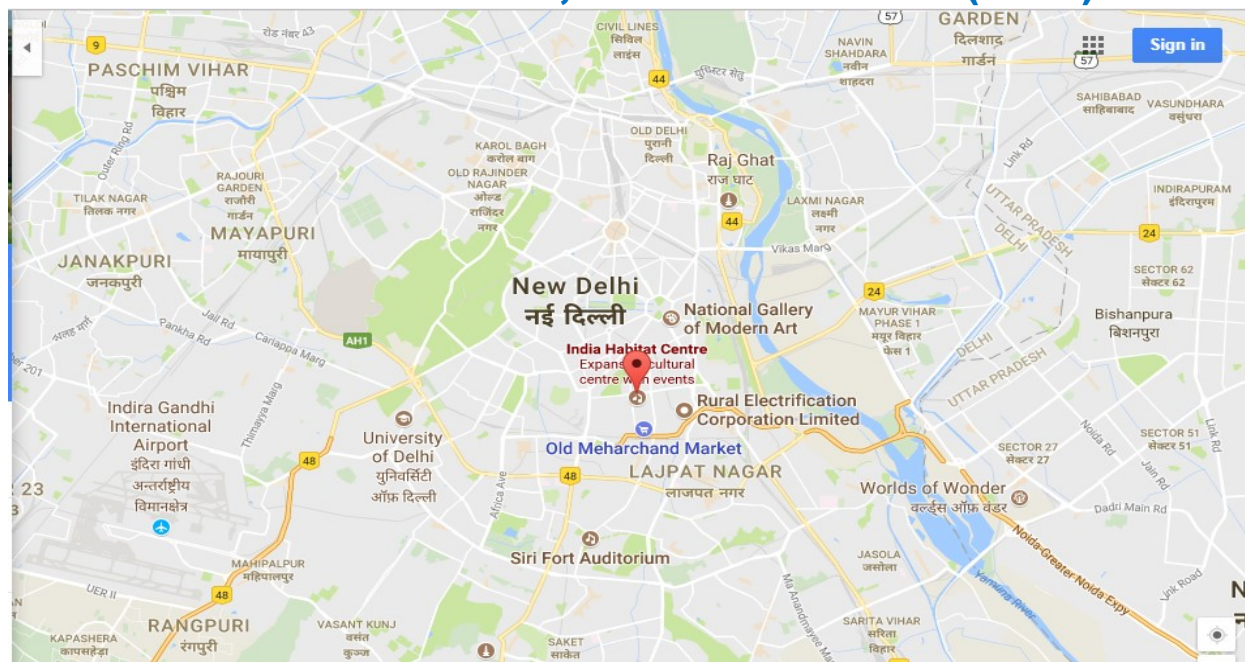
Travel information

The Indira Gandhi International Airport, New Delhi, is located on the South West border of New Delhi. The most convenient mode of transport from the airport to the respective hotels is to travel by pre-paid taxi or radio taxi.

You can catch a taxi after exiting the arrival hall. They are available 24 hours a day and it will take about an hour to reach the hotels. Pre-paid taxi service is the most commonly accepted mode of transport from the airport. Radio taxis are also available. The cost from the airport to the respective hotels is approximately INR 1 000. An airport shuttle metro train is also available from 06:00 to 23:00 to reach the centre of New Delhi (New Delhi Railway Station/ Shivaji Stadium).



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Link: [Route Map from Indira Gandhi International Airport to India Habitat Center, New Delhi](#)

Entering India

Visas

In order to enter India, all foreign visitors are required to have a valid passport and visa. Visas must be obtained before departure (except for delegates of countries which have visa-on-arrival arrangements with India) and applications should be made to the nearest Indian Embassy / High Commission / Consulate or a travel agent in the country of residence, taking into account the length of notice for obtaining a visa. For visa requirements, please visit the website: <http://indianvisaonline.gov.in/visa>

For Invitation letters, the members are requested to fill the following details and send us to eetd@bis.gov.in:

Name:	
Passport No:	
Date of Issue:	
Date of Expiry:	
Place of Issue:	
Date of Birth:	
Place of Birth:	
Nationality:	
Email:	
Name and Address of Organization:	
Representing National Committee (NC):	



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Before planning your travel to India, please check the vaccination and other health requirements at: <http://boi.gov.in/content/health-regulation>

Customs

For customs regulations concerning items imported into India see the Indian Customs website: www.cbec.gov.in

Transfer to and from hotel

One can book transfers from airport-hotel and hotel-venues via commonly used cab services which are readily available or taxi services available at the hotels. Public transport system consisting of the Metro train services and bus services are also easily available for traversing in the city.

Embassies and consulates

A list of foreign embassies and consulates in New Delhi, including contact information, is available on the website <http://meaprotocol.nic.in/>

Tips and general information

Business & shopping hours

	Weekdays	Saturday	Sunday
Banks	10:00 – 16:00	10:00 – 17:30 2 nd and 4 th Saturdays of the month - closed	closed
Post office	09:00 – 17:30	09:00 – 17:30	closed
Major shops*	10:00 – 20:00	10:00 – 20:00	10:00 – 20:00
Government offices	09:00 – 17:30	closed	closed

*Some shopping centres close one day a week; this varies from place to place. Malls are usually open till 21:00.

Climate and clothing

The weather in New Delhi in October is pleasant with temperature varying from 18-30 degrees centigrade. There may be occasional rains. Light to medium clothes are best for everyday wear.



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Credit cards

All major credit cards are accepted in hotels, restaurants and shops.

Currency/exchange

The Indian currency is the Rupee (INR). Notes are issued in following denominations: 2 000, 500, 100, 50, 20 and 10. The approximate conversion rate is:

1 USD = 63.64 INR

1 EUR = 75.51 INR

Electricity supply

The electricity supply in India is at 230 Volts/50Hz. You will require a voltage adaptor if you are carrying a device that does not accept 230 Volts/50 Hz.

Internet connections

Free high speed Wi-Fi internet access will be available to delegates inside the meeting venues. Wi-Fi internet access is available at hotels in New Delhi on a free or chargeable basis according to hotel policy.

Language

Hindi is the official language of India, though English is widely spoken. Signs, however, are often written in both languages.

Meal facilities

There are a number of good restaurants within walking distance of the hotels which serve both lunch and dinner.

Smoking

In India, smoking is prohibited in public buildings and other places open to the public. This also includes offices, public transportation, hotels, bars, restaurants and all other establishments where food and beverage are served. You must be 18 years old or more to buy tobacco and tobacco products in India.



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Telephones

All regular telephone numbers in Delhi consist of eight digits, and there are area codes (the area code for Delhi is 011). In case of emergency, the police can be contacted through number 100 and ambulance through 101.

To call India, the international telephone access code is +91 (city code)(number).
To call from India, the outgoing code from India is 00 (country code)(city code)(number).

For calls from your hotel, please enquire directly at the reception.

Time zone

The time zone for India is Greenwich Mean Time (GMT) + 5½ hours.
This time zone remains unchanged throughout the year.

Vaccinations

Travel advisory for overseas travellers is available at :
<http://boi.gov.in/content/health-regulation>

Accommodation

Suggested List of hotels

The following is a list of suggested hotels in New Delhi.

1. Hotel Le Meridien (Windsor Place, New Delhi – 110001)

A five-star hotel with 358 rooms, located in the centre of the city.
Distance from International airport: 20 km (40-minute drive), Vigyan Bhawan: 1 km (5-minute drive) and from India Habitat Centre: 5 km (10-minute drive). The main shopping centre, Connaught Place, is 2 km from the hotel. Major Government Ministries and President House are within walking distance.

The hotel offers all modern facilities including multi-cuisine restaurant, 24-hr coffee shop, health club, swimming pool and all features expected from a 5-star hotel.

Website: <http://www.lemeridiennewdelhi.com/>

2. Hotel The Ashok (Diplomatic Enclave, 50 B Chanakyapuri, New Delhi 110021)

A five-star hotel with 550 rooms, located in the Diplomatic Enclave of the city. Distance from International airport: 12 km (30-minute drive), Vigyan Bhawan: 6 km (15-minute drive) and



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from India Habitat Centre: 4 km (10-minute drive). The main shopping centre, Connaught Place, is 6 km (15-minute drive) from the hotel, major Government Ministries and President House are within 2 km.

The hotel offers all modern facilities including multi-cuisine restaurant, 24-hr coffee shop, health club, swimming pool and all features expected from a 5-star hotel.

Website: <http://www.theashok.com/>

3. Hotel The Park (15 Parliament Street, New Delhi - 110001)

A five-star hotel with 220 rooms located right in the heart of the city (Connaught Place). Distance from International airport: 20 km (40-minute drive), Vigyan Bhawan: 3 km (10-minute drive) and from India Habitat Centre: 6 km (15-minute drive). The main shopping centre, Connaught Place, is a 2-minute walk and major Government Ministries and President House are within 2 km.

The hotel offers all modern facilities including multi-cuisine restaurant, 24-hr coffee shop, health club, swimming pool and all features expected from a 5-star hotel.

Website: <http://thepark.hotelsgroup.in/the-park-hotel-new-delhi.html>

4. Hotel Samrat (Kautilya Marg, Chanakya Puri, New Delhi - 110021)

A four-star hotel with 180 rooms located in the Diplomatic Enclave of the city. Distance from International airport: 15 km (30-minute drive), Vigyan Bhawan: 6 km (15-minute drive) and from India Habitat Centre: 4 km (10-minute drive). The main shopping centre, Connaught Place, is 6 km (15-minute drive) from the hotel. Major Government Ministries and President House are within 2 km.

The hotel offers all modern facilities including multi-cuisine restaurant and health club

Website: http://www.theashokgroup.com/index.php?option=com_circulars&view=details&mid=1

5. Hotel Grand Sartaj, (A-3, Green Park, Sri Aurobindo Marg, New Delhi- 110016)

A three-star deluxe hotel with 38 rooms, a restaurant and a bar, located in Hauz Khas. Distance from International airport: 11 km, India Habitat Centre: 5 km and from Vigyan Bhawan: 7 Km.

Website: <http://www.maharanigroupofhotels.com/grand-sartaj/overview.html>